

## Terms and conditions

The ERTMS conference is periodically organised by the European Union Agency for Railways (the Agency) as a response to the continuous and constant request of the EU railway stakeholders to the Agency to receive technical content in the field of ERTMS applicable legislation and practices.

Appendixes I and II to the [Annex](#) to Decision n° 389 of the Management Board of the European Union Agency for Railways adopting the Multi-annual Communication and Dissemination Plan 2026-2030 provide that ERTMS conference takes place in Valenciennes in France in April 2026. On this basis, Decision n° 338 of the Management Board of the European Union Agency for Railways on the recovery of cost of the Agency's assistance in the form of trainings and other appropriate activities provides the requirements related to the recovery of costs.

The registration fee partially covers the cost of the conference in compliance with Article 43(2) of Regulation (EU) 2016/796.

By submitting your request for registering to the ERTMS conference, you automatically enter into an agreement with the Agency which reflects your request to participate in the ERTMS conference and receive technical content provided during the conference. By submitting your request for participation to the ERTMS conference, you accept these terms and conditions.

### **Article 1 - Registration**

Users should follow all the steps set forth on the registration page available at [ERTMS 2026 Conference | European Union Agency for Railways](#). In case of need, please contact the Conference team: [ERTMSConference@era.europa.eu](mailto:ERTMSConference@era.europa.eu)

<i>Registration Package</i>	<i>Early Bird Fee</i>	<i>Standard fee (starting on 20 March 2026)</i>
<i>Onsite participation</i>	<i>EUR 400</i>	<i>EUR 500</i>
<i>Web streaming</i>	<i>EUR 50</i>	<i>EUR 50</i>

See Article 5 ("Fees and services") for description of services provided depending on the selected Registration Package.

## Article 2 - Payment of registration fees

Participants can pay the conference fee through:

- *Credit card: The online registration platform is a secured site. Upon completion of the online registration process, you will receive a receipt.*
- *Bank transfer: on completion of the online registration process, you will receive an invoice with the registration fees. This invoice will include payment instructions, including bank account details. Your registration will only be confirmed upon receipt of your payment. Please note that payment by bank transfer will only be accepted until 1 April 2026. After this date, only credit card payments will be accepted. Failure to settle the Conference participation fee within the time limit specified of 15 calendar days entitles the Agency to cancel the registration of participation.*

## Article 3 - Changes to the registration

If a participant is unable to attend the conference for any reason, he or she may be replaced by someone else. Modifications will be accepted until 23:59 PM (Paris Time) on 7 April 2026 and will have to be requested to the Conference team at [ERTMSConference@era.europa.eu](mailto:ERTMSConference@era.europa.eu). Modifications requested by telephone will not be accepted.

No refund will be possible in case of no show.

## Article 4 - Cancellation of registration

For all cancellations, the conference team must be notified in writing by sending an e-mail to [ERTMSConference@era.europa.eu](mailto:ERTMSConference@era.europa.eu). **Please note that all refunds will be processed within 60 days of the end of the conference.** The following cancellation conditions apply:

- In case the cancellation is requested before **1 April 2026; 23:59 CEST**:
  - For onsite participation: the registration fee will be reimbursed after deducting 20% of administration costs
  - For virtual participation: no reimbursement will be possible
- For cancellations notified **from 2 April 2026**, the registration fee will not be reimbursed.

## Article 5 – Fee and services

The registration fee includes the participation to the conference, lunch and coffee provided during the breaks as well as the networking cocktail. The registration to follow the conference via web streaming does not give access to neither the workshops, nor the networking activities (networking cocktail, lunch and coffee breaks).

The participant must cover his/her own travel and accommodation expenses.

No compensation will be made for any services not accepted or not exploited in their entirety.

The Agency can provide a proof of payment.

Please consider that the Agency has a status of a non-taxable person and is exempted from VAT under the Protocol on the Privileges and Immunities. Consequently, it has no VAT number and is not entitled to charge VAT on the services it provides.

#### **Article 6 - Photos taken during the conference**

By participating in the conference, you consent that the Agency may take photos and record content during the period of the conference which may be used at a later stage by the Agency as event material for communication or any other purpose. Such photos and recorded content remain a property of the Agency.

#### **Article 7 - Changes to the programme, place or timing of the conference**

The Agency reserves the right to cancel or reschedule the conference up to four weeks before the planned start. In this case and in cases of force majeure<sup>1</sup>, registration fees received will be fully reimbursed. The Agency cannot be held liable for other adverse consequences resulting from the cancellation.

The mention of a speaker's name on the agenda does not commit the Agency. In case an advertised speaker does not participate in the conference, the Agency will do its best efforts to find a replacement of the same reputation and expertise.

#### **Article 8 - Travel visa and transport arrangements**

The Agency does not provide travel or visa assistance and bares no responsibility in relation to the compliance of participants with their legal requirements related to visa.

The Conference team is available to provide an invitation letter, following binding registration after receipt of the payment. You can submit your request to the Conference team: [ERTMSConference@era.europa.eu](mailto:ERTMSConference@era.europa.eu).

#### **Article 9 – Final**

These general terms and conditions shall be governed by the EU law supplemented as necessary by the laws of France. Only the Courts of Lille (France) are competent to settle any kind of dispute hereunder.

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<sup>1</sup> Force majeure shall mean any abnormal and unforeseeable circumstances which were outside the control of the Agency and the consequences of which could not have been avoided in spite of the exercise of all due care.